



West Michigan Soccer Cup

Online Registration Instructions

1. Team Information

Enter coach, manager, and admin information, in addition to any other bench personnel.

****If the admin will not be present, please select the "NO" box to indicate absence.*

2. Official Team Roster

Upload copy of current 2024-25 official league roster, signed by league registrar. League/association logo on the roster is required.

3. Player Cards

Upload a copy of the official 2024-25 team's player cards.

4. Out-of-State/Non-MSYSA Registered Teams

If your team is from out-of-state and not a US Club team, please upload approved permission to travel paperwork.

- For USYSA teams traveling from outside Michigan: appropriate travel documents must be approved by their State Soccer Association and submitted.
- For US Club Soccer Teams: approved roster from the US Club Soccer player registration system is proof of travel approval from US Club Soccer. *No additional documentation is needed from out-of-state teams.*
- For International teams: tournament rules require that the team have a completed form from its Provincial or National Association approving the team's participation in the tournament.

5. Tournament Waiver

Must be electronically signed by a Parent/Guardian for each individual rostered player.

6. Coach/Manager Concussion Certificates

Heads-Up Concussion Certificates are required for all coaches and managers who will be on the sidelines with the team

7. Coach/Manager SafeSport Certificates

SafeSport Certificates are required for all coaches and managers who will be on the sidelines with the team.

8. Background Check/Risk Management Card

Required for all coaches and managers who will be on the sidelines with the team. Must be current.

9. SportsForms Roster Submission

- Enter in ALL information (names, DOB, jersey #) for each player participating in the tournament.
- Club Pass (Player is from within the club): will be required to upload player's current 2024-25 official league roster to prove governing body registration. Players will be required to submit their 2024-25 player pass card.
- Guest Players (Player from outside of club): Will be required to upload their official teams' roster for the 2024-25 to prove governing body registration as well as Guest Player Loan For. Players will be required to submit their 2024-25 player pass card.

IMPORTANT: All information must be input & uploaded into SportsForms for approval by the Tournament Admin. Players, coaches and managers who do NOT complete the requirements will be ineligible to compete or be on the sidelines and will not receive tournament wristbands.

No Exceptions.