





# Online Registration Instructions

## 1. Team Information Input

Fill out Coach & Admin Information, Add any other bench personnel. \*If Admin will not be on bench, please select the "NO" box to clarify.\*

#### 2. Official Team Roster

Upload US Youth Soccer or US Club Roster (Proof of registration) \*Teams cannot combine the two\*

Must have league/association logo on the roster, no GotSport rosters.

#### 3. Out of State?

If your team is from out of state and not a US Club team, approved permission to travel paperwork must be uploaded here.

## 4. Liability Release Form

Must be electronically signed by a Parent/Guardian for each rostered player. NO EXCEPTIONS! No player will be allowed to participate without it.

### 5. Bench Personnel Concussion Certificates

Heads-Up Concussion Certificate must be uploaded for ALL Bench Personnel listed. (Located on the CDC website)

## 6. Bench Personnel SafeSport Certificates

SafeSport Certificate must be uploaded for ALL Bench Personnel listed.

# 7. SportsForms Roster Submission

Enter in ALL information (Status (Below), Names, DOB, Jersey #) for each player participating in the tournament.

<u>Club Pass</u> (Player is from within the club): Will be required to upload the usual **teams roster** to prove governing body registration.

<u>Guest Players</u> (Player from outside of club): Will be required to upload usual teams roster to prove governing body registration as well as Guest Player Loan Form

**IMPORTANT:** The above information inputted & uploaded into SportsForms will be printed out and used as your Tournament Roster - Any players or bench personnel left off the SportsForms roster will **NOT** be accounted for during the tournament!!

Questions regarding online registration, please use the event message center!